

## **To glaze/ de-glaze cassettes, follow the ten steps below:**

### **To remove the existing glass and cassettes:-**

1. Carefully run a Stanley knife blade between the cassette and the face of the door slab and between the cassette and the face of the glass, taking care to avoid any damage to the slab.
2. Carefully insert a wide bladed chisel or screwdriver between the cassette and the door slab.
3. Place some padding on the face of the glass, to protect it, and lever the cassette away from the door slab and the internal cassette.
4. Once the cassette starts to separate, follow the procedure as above and work around the perimeter of the cassette, prising the two halves apart.
5. Once the cassettes are separated, remove the glass and ensure that the surface of the door is relatively clean and free from any tape.

### **To replace the glass and cassettes:-**

6. Apply glazing tape to the internal face of the external cassette to ensure that a watertight finish is achieved.
7. Position the new glass into the external cassette and apply glazing tape around the perimeter edge.
8. Using a “no-nails” type of adhesive, insert a small amount into the female pockets of the cassette and carefully position the glass into the glazing aperture in the door, align with the internal cassette.
9. Push the two cassettes together firmly and work around the external face of the cassette using a soft-faced mallet to knock the cassettes together, applying manual pressure from the inside. For an extra seal, apply a further thin bead of silicone around the internal cassette.
10. Clean off any surplus adhesive and silicone. Ensure that the cassettes fit tightly to the face of the door.